

ALBERTA CAPC/CPNP COALITION

<http://www.capccpnpalberta.com/>

Provincial Zone Teleconference Meeting Agenda

Date: WEDNESDAY, September 26, 2018

Time: 1:00 – 2:00 p.m.

Teleconference number: 1 877 413 4781 Conference code: 4592446

Agenda Item

1. Introductions and Welcome Present: **Tina Clifton** (Coalition Vice chair; Edson Early Learning & Child Care Centre); **Cheryl Stetsko Mayne** (Coalition Coordinator); **Cynthia Smith**, (PHAC); **Stephanie Hadley** (Coalition Board Member Stettler – The Association of Communities Against Abuse); **Teri Harrison** (Coalition Board Member Pincher Creek/Crowsnest Pass Brighter Futures Project); **Joleen Bishop** (Coalition Board Member, WIN Program Edson Early Learning & Child Care Centre); **Candice Henderson** (Red Deer Family Services of Central Alberta); **Aline Beaudoin** (St. Paul, Programme Franco-accueil); **Eloise Dickie** (Stettler, Connections, McMan Youth, Family’s Community Services Assoc.); **Paulina Auger** (Wabasca Little People Project); **Frances Fisher** (Rocky Mountain House Baby Biz); **Rose Boersma** (Coalition Board Member, Lethbridge South Region Parents as Teachers Society); **Lisa Barton and Danielle Ladouceur** (Calgary Families Matter Society); **Jane Berggren** (Coalition Board Member, Brighter Futures, Drayton Valley); **Isobel Rondeau** (Program Coordinator, Grande Prairie Babies Best Start & Enhanced Babies Program); **Linda Lynch** (Fort McMurray Children’s Centre & Food for Two); **Lisa Ganie** (Edmonton, Terra Centre for Teen Parents); **Leah Fischer**, (Medicine Hat Bridges Family Program); **Tara Horsley** (Calgary, Catholic Family Services/Louise Dean Centre); **Suzanne Danku**, (Cold Lake, Healthy Babies Program); **Laura Miller** (Lethbridge Better Beginnings)

2. Meeting Called to Order 1:07 p.m. by Tina Clifton chairing

3. Additions/Deletions to Agenda - No additions or deletions

4. Updates

a. PHAC Update – Training will be happening soon for the Questionnaires that are going out.

b. Coalition Board Updates

Chair’s Report – Tina Clifton (Vice Chair). Judilonne Bebee (Chair) retired over the summer; nothing further to report.

Strategic Plan – Jane Berggren <https://www.capccpnpalberta.com/strategic-plan.html>

Request for Coalition members to assist in strategic plan review/development. Will develop progress indicators and look at what we can use to measure and what types of activities are happening. Jane, Stephanie and Statia are currently on the working group. Seeking a coalition member to be involved to enable the process and information to be carried forward. Eloise Dickie (Stettler, Connections, McMan Youth, Family’s Community Services Assoc.) put her name forward to assist.

Budget Report – Tiffany McRae/Diane Sopher (to be forwarded). Not available on the call.

Coordinators Report- Cheryl Stetsko Mayne indicated work continues to update the website, plan for the Face to Face Conference and support three AHS Maternal/Infant Health working groups.

c. Coalition Committee Updates

Program Visitation/Collaboration – Tiffany McRae-table

Capacity Building - Diane Sopher -table

Emergent Issues – Jane Berggren: Cannabis is a topic of interest and will be addressed at Face to Face conference. Rose: Suggestion from staff for Cannabis presentation; safety with marijuana, boundaries for workers.

Jane's project is interested in connecting with immigrant populations (interested in ideas on how to connect with families new to Canada to access CPNP resources; noting breakdown of community connections and referral process in her community). Suggestions provided by those on the call: Outreach through churches, multicultural society and reconnect with ESL facilitators.

Resource Review/Development – Stephanie Hadley Nothing to report. Note if anyone has resources or info helpful to others please contact Stephanie to share.

Conference Planning Committee – Cheryl Stetsko Mayne, Jane Berggren, Brandy Berry, Rose Boersma, Tina Clifton, Statia Buckmaster

Action: Overview of Conference Agenda (see Eventbrite site)

Conference Details (accommodations, travel, expenses, etc.) Cheryl noted that you do not need to contact the hotel; a group booking will be made for those who indicated need for accommodations. Reminder that travel and meal expenses are covered by the coalition with the accompaniment of receipts. Currently 47 people registered for the Face to Face conference. Attached is an expense claim form for use; copies will be available at the Face to Face conference

Enviro Scan Report information (see Sept 21 email and attached document)

Question Development for Joint Management Committee Session – Jane stated that we want to present JMC with prepared questions. Welcome questions from Coalition members. Please send questions/comments to Cheryl by Tuesday, Oct 2 for discussion at the Oct. 3 board meeting. Also please come prepared for conversation and discussion with JMC panel at the Face to Face meeting.

Update on CPNP CAPC select a session – Cheryl noted that as the sessions occur at the same time (Oct. 18, 1:00 – 3:00) you can only choose to attend one session. Cheryl will send an email noting if you have selected more than one, to indicate your choice.

Project Sharing Opportunity – we are looking for 2 more projects to share at the Face to Face conference. Please contact Cheryl if you are willing to do a short 5- 15 minute presentation/update on your project or an interesting initiative in your project.

d. Upcoming Training Opportunities - Rose Boersma (Lethbridge South Region Parents as Teachers Society) noted they are hosting a 4 day Infant Massage Trainer session, Nov 13-16. Contact Rose for more information.

Leah (Medicine Hat Bridges Family Program) will bring motivational interviewing to Medicine Hat; is interested in partnering with others who would also like this training.

Danielle (Families Matter in Calgary) Kids Have Stress Too facilitator training; Thur. Oct 25 from 9 am – 3 pm.

e. Project Questions/Information Sharing – no questions at this time

f. Roundtable (as time permits) – no sharing time available

g. Other Business

CAPC CPNP Coordinator position. Cheryl will be leaving her position as of November 2. Details to follow from the board regarding the position.

5. Next Meetings: Alberta CAPC CPNP Coalition Face to Face Meeting
October 17 & 18, 2018 Edmonton
Provincial ZONE Teleconferences. (4th **Wednesday** of every other month).
1:00 – 2:00 p.m.
November 28, 2018

6. Meeting Adjournment 1:54 p.m.