

ALBERTA CAPC/CPNP COALITION

CAPC CPNP Coalition Board

Location: Virtual

Date: Monday, May 3, 2022

Time: **12pm- 1:15pm**

Agenda Item(s)	
1. Meeting Called to Order:	
2. Additions/Deletions to Agenda:	
3. Approve Agenda :	Secunder:
4. Approve Minutes from April 5, 2022 :	Secunder:
5. Old Business	
a. Strategic Plan	
b. Budget	
c. Evaluation Questions –PHAC – March 25 meeting updates	
d. AGM Reports	
6. New Business	
a. Website	
b. Onboarding Package	
c. Communication Plan (including polls, surveys, etc.)	
d. Administrative Calendar	
e. JMC Meetings – (Need invitation)	
f. Survey Questions	
g. Annual Survey – Reporting	
h. Collection of Information – Bankers Access	
i. Provincial Networking meeting reporting (Brainstorm ideas to capture attendance to share with PHAC & Bankers)	
j. Access Google Drive information	
k. Impact Statement	
7. Reports – New Updates	
a. PHAC- AI	
b. Co-Chairs – Terri/ Rose	
c. Activities & Budget – Pamela/Angie	
d. Candora update – Crystal	
e. Coalition Coordinator - Erin	

8. Meeting Dates

Board Meetings, (1st Tuesday monthly 12:00pm-1:15pm)

Zoom Meeting – June 7, 2022 12-1:15pm

CAPC/CPNP Coalition Provincial Networking Meetings (4th Wed, bi-monthly, from 1-2:30pm)

Zoom Meeting – Wednesday, May 25, 2022, 1:00 – 2:30 pm

Annual General Meeting

Date – Wednesday, May 25, 2022, 1:00 – 2:30 pm

9. Meeting Adjournment: