

**ALBERTA CAPC/CPNP COALITION**  
CAPC CPNP Coalition Board Face to Face Meeting Agenda  
Family Connection Centre, Stony Plain, AB  
**Monday Oct 24, 2022 9:00am-3:00pm**

<b>1. Meeting Called to Order:</b>
<b>2. Additions/Deletions to Agenda:</b>
<b>3. Approve Agenda:</b>
<b>4. Approve Minutes from Oct 4, 2022:</b>
<b>5. Round Table Check-in / Ice breaker</b>
<b>6. Reports – New Updates</b> <ul style="list-style-type: none"><li>a) PHAC- Aparna – Regrets</li><li>b) Activities &amp; Budget – Pamela/Angie</li><li>c) Candora update – Crystal</li><li>d) Coalition Coordinator- Erin</li><li>e) Committee Reports<ul style="list-style-type: none"><li>- Conference Update</li></ul></li></ul>
<b>7. Old Business</b> <ul style="list-style-type: none"><li>a) Review Terms of Reference Recommendations</li><li>b) Review Committee Terms of Reference Recommendations</li><li>c) Committee Recruitment and Succession Planning</li><li>d) JMC Draft Letter – Rose &amp; Brandy</li></ul> <b>8. New Business</b> <ul style="list-style-type: none"><li>a) Review Workplan Objective #1</li></ul>
<b>8. Meeting Dates</b> <p style="text-align: center;"><b>Board Meetings, (1<sup>st</sup> Tuesday monthly 12:00pm-1:15pm)</b> Zoom Meeting – November 4<sup>th</sup> <b>Provincial Zoom Meetings/mini trainings (4<sup>th</sup> Wed bi-monthly 1:00-2:30pm)</b> November 24<sup>th</sup>, 2021</p> <p style="text-align: center;">Sarah Frank Nichols, MPH, RD   Public Health Nutrition Provincial Lead   Train the Trainer: Low-English Literacy Products</p>
<b>9. Meeting Adjournment:</b>