**ALBERTA CAPC/CPNP COALITION**

**Provincial Networking Zoom Meeting Minutes**

Date: **Sept 28, 2022** Time: **1:00 – 2:30pm**

***Attendees & Updates***

**Board Members (6)**

**Rose Boersma** Board Co-Chair (ECHO, Lethbridge)

**Pamela Geddes** Coalition Banker (APFA, Stony Plain)

**Erin Casey** (Coalition Coordinator)

**Teri Harrison Previous** Board Co-Chair (Brighter Futures ,Pincher Creek/Crowsnest Pass)

**Mouna Gasmi** (Centre d'appui familial, Calgary)

**Lisa Barton** (Families Matter, Calgary)

**Regrets   
Aparna Munshi** (PHAC Senior Program Officer) / **Brandy Berry** Board Co- Chair (Healthy Families, Health Futures, Westlock) **/ Crystal Nahaiowski** Coalition Banker(Candora Society, Edmonton) / **Norman Wang** (“Pee Kis Kwe Tan” Let’s Talk Society / Little People Project, Wabasca)

**Coalition Members & Attendees (24)**

**Paulina Auger** (Little People Project, Wabasca)

**Angela Doerksen** (Nutritious Beginnings, Brighter Futures, Drayton Valley)

**Chantal Paterson** (Bridges Family Programs, Medicine Hat)

**Meaghan Cook** (Babies Best Start, Grande Prairie)

**Julia Schmidtke** (Infant Preschool Wellness, Red Deer)

**Linda Lynch** (Food for Two,Fort McMurray)

**Noor-Hooda Khalid** (Terra Centre,Edmonton)

**Pauline Szucs** (Franco-accueil , St Paul)

**Maria Eljiak** (Immigrant Services Calgary, Calgary)

**Jane Berggren** (Brighter Futures,Drayton Valley)

**Jen Sinclair** (Brighter Futures,Drayton Valley) \*New\*

**Debbie Grasza** (Best Beginnings, Calgary)

**Suzanne Danku** (Healthy Babies, Cold Lake)

**Heather Day** (Ben Calf Robe Society, Edmonton)

**Debbie Gideon** (Edson Friendship Centre, Edson)

**Joleen Bishop** (Edson Friendship Centre, Edson)

**Carla Paul** (Coalition for Far Northwest Alberta Brighter Futures Society, Fort Vermilion)

**Raven Anderson** (Gift Lake CPNP, Gift Lake)

**Jo-Lynn Ajtai** (Better Beginnings – CPNP,Lethbridge)

**Tammy Gamracy** (Better Beginnings – CPNP,Lethbridge)

**Leanne Evans** (Neighbourhood Place, Rimbey)

**Terrill LaCoste** (APFA, Stony Plain)

**Angie Smith** (APFA, Stony Plain)

**Ashley Langman** (Guest Speaker, AHS, Edmonton)

**Kizha Tiope** (Guest Speaker’s practicum student, AHS, Edmonton)

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| **Agenda Items (Discussion & Decisions)** | **Action** |
| 1. **Welcome and Land Acknowledgement** |  |
| 1. **Meeting Called to order:** 1:02pm – Rose Boersma |  |
| 1. **Additions/Deletions to the agenda:** none   **Agenda Approved** | Teri motioned. All approved. Carried. |
| 1. **Approve the minutes from May 25, 2022**   **Minutes Approved** | Teri motioned. All approved. Carried. |
| 1. **Updates** 2. **PHAC Update –** Rose presented Aparna’s PHAC update   There will be an extension to the existing contracts for the projects with a contract end date of Mar 31, 2024. To be extended a year to Mar 31, 2025. Contact your program officers for more information.  **b. Coalition Board Updates**  **Chair’s Report** – Rose Boersma (Board Co-chair)  • Recruiting representatives for the board. Contact Rose if you are interested in joining the board or participating on sub-committees.  • Reviewed board purpose and membership guidelines from the Board Terms of Reference  **Program Visitation/Collaboration –** Pamela Geddes  To date for this fiscal year, the only expenses paid out is for the website and for the coalition coordinators compensation. Next month is conference and there will be many more expenses.  **Capacity Building -** Crystal Nahaiowski  To date for this fiscal year, the only expenses paid out is for the basic shelf cookbooks and for the mother’s mental health toolkit’s that were disbursed to every project in the coalition.  **Coordinators Report –**Erin Casey  Conference Planning Committee meetings  Total Conference registrations: 37 registered (as of Sept 28/2022)  - Two PHAC program officers have reached out to me about joining us for the first day at the conference.  - Registration ends October 10  **National Project Leads meeting:**  Division of Children and Youth had committed to clarifying within a couple of weeks exactly how the extension process would be rolled out; that is, what administrative requirements will be necessary and the timeline. The DCY has portrayed the willingness to write a proposal or discussion paper so CAPC/CPNP projects across the country could, essentially, discuss and react to. This correspondence would articulate the DCY’s current thinking on renewal. Our CAPC/CPNP Network had committed to go away and reflect upon what type of consultation process and methodology could work for us in our respective parts of the country. The project leads group is asking for more clarification on :  Further clarification to ensure common understanding of terms such as open/targeted/closed solicitation, optimizing programming reach, targeting and transparency, What type of third party delivery is being considered – local/regional or national? What is not transparent in a targeted or closed solicitation from a federal perspective? Fracturing relationships – What is actually meant by that term?  **Nutrition Services Reproductive Health Working Group Meetings** –  - Erin Bligh working on CPNP 101 series for First Nations and will be working on recordings. Once series are complete, Erin Bligh (Indigenous Services Canada, ISC) will send the link to Erin (CAPC/CPNP).  **Low Literacy Meetings** –  - Food Safety Cards & Multivitamin Product – reviewing and discussing feedback received from consumers  - Sarah Frank Nichols to do a Train the Trainer session at the Nov provincial networking meeting  New Resources I’ll be adding to the website:  • Free online Brain Architecture course, BBT curriculum games, indigenous culture and curriculum resources from BuildingBrains.ca.  Contact updates:  • Linda Lynch | Pre/Postnatal Coordinator | The Children’ s Centre  • Julia Schmidtke | Manager of Home Visitation Services | Infant Preschool Wellness Program and Building Incredible Babies program  • Veronica Auger | CPNP coordinator| High Level native friendship centre  **c. Coalition Committee Overview & Updates**  **Emergent Issues/Communication –** Lisa Barton  Beginning the first stage of the communication plan  **Resource Review/Development-** Teri Harrison  Board binder – Updating this to be up to date and digitized.  Impact statement – the Board is revaluating the purpose of the impact statement and redefining the audience to better clarify the document’s message. The data will be updated to support the message with most recent statistics with the help from Aparna, our PHAC program officer  **CAPC CPNP Conference Committee 2022 – Pamela Geddes**  Conference location has changed to accommodate our stagnant budget. Will be in Stony Plain, AB.  There will be resource tables where speakers and projects can showcase program success stories or share materials or provide freebies/ handouts.  **Action**: Invitation extended to all projects to bring to the conference a project, item, book, displays, or printed materials that your project would like to showcase at our resource tables.  See attached conference document for agenda and speakers’ information.  **d. Website Project updates**  Note: When there are contact changes, please let Erin know who the person was that was replaced so then I can also take their name off the contact and emails lists to stay current  Redesigned. New, updated resourced. Working on contact changes on both website and on project listing pages, some contact info is not consistent.  **Action** –Erin is requesting that all projects review all their info on the website  NOTE: Please ensure your contacts are the same on the website directory as on the project page.  **d. Upcoming Training Opportunities**   * The Breastfeeding Committee for Canada is offering a free webinar: Infant Food Security in Canada, Oct 6, 1-3 pm EDT. * 5-part Training Series: Developmental Screening and Strategies for Support: ASQ and DSP Training | Register before Oct 7, 2022 – Training will be October – November * 4-part Training Series: “Words and Actions Matter: Providing Gender Affirming Spaces for All,” created in collaboration with Public Health Agency of Canada, SickKids and the Community. * Government of Alberta’s Non-Profit Learning Centre – Via online courses, live webinars, downloadable resources [www.alberta.ca/non-profit-learning-centre](http://www.alberta.ca/non-profit-learning-centre)   **e. Project Questions/Information Sharing**   * Healthy Parents, Healthy Children (HPHC) Pregnancy & Birth updates - Please see attached document   **f. Roundtable**   * Jane Berggren (Brighter Futures Family Resource Society, Drayton Valley)   Introduced Jen Sinclair as the new executive director as Jane steps down.   * Jane Berggren Drayton Valley is working in collaboration with a local metis elder to host a powwow and round dance. Drayton Valley community asked their local indigenous people what they could do together to honor National Truth & Reconciliation Day and they asked for a powwow. * Erin Casey (Coalition Coordinator) shared on behalf of Norman Wang: “The food bank in Wabasca already ran out in June. One of three people are lack of food in Wabasca. They kept coming or calling our centre, asking for food. Let me know if you come across anything like that, food bank, homeless and inflation support funding. Thanks so much in advance. Warm regards, Norman”. * Rose Boersma (ECHO, Lethbridge) shared that Baby Bear Baby Bear books were given to all ECHO families with a nice letter that briefed on the Seven Sacred Teachings (pulled from [www.empoweringthespirit.ca](http://www.empoweringthespirit.ca)) and Blackfoot words for North American animals. * Erin Casey added that the Empowering the Spirit website is linked on the CAPC/CPNP website under resources. **ACTION**: If you have a resource suggestion our website, please send to Erin to post. * Pauline Szucs (Franco-accueil , St Paul)  Newer to coalition, in the coordinator role to support frankophone, and bilingual families. Their program just hosted a “Groupe de Jeux, like a play ground for children 0-4 and had 29 kids and 19 parents come, and they were all talking about how they wanted to come back next week and that they were gonna tell their friends. So it was really nice to see our community come back together, and we're in a small town of Saint Paul.” * Deb Grasza (Best Beginnings, AHS)   Shared the [www.birthandbabies.com](http://www.birthandbabies.com) website to show how they have a “Inclusive Practice” statement they use on all their powerpoints and documents and client-facing materials. It says “The journey to parenthood through pregnancy, surrogacy, or adoption is unique for everyone. We believe that becoming a parent is transformative, and we welcome and respect all individuals and families on this journey. However you define your family, you are welcome here. We want all families to feel confident, informed and supported as they ask questions, make decisions, and navigate their individual path through birth and/or parenthood.”  **Mini Training 2:00pm – 2:30pm**  **Ashley Langman | Health Equity Consultant | AHS**  The presentation focuses on “Gender Inclusion: Use of Pronouns Identifiers”, targeted to health care professionals/environments. It is not specific to pregnancy, but I have done this for prenatal groups in the past and very briefly highlighted pregnancy in gender minority individuals. | Conference attendees  All  ALL |
| **8. Next Meetings (4th Wed of every second month) 1:00-2:30pm**  Tues/Wed Oct 25th & 26th **Coalition Annual Face to Face Conference**  Nov 23, 2022 1:00 – 2:30 pm  **Provincial Networking Coalition Zoom Meetings**  Sarah Frank Nichols, MPH, RD | Public Health Nutrition Provincial Lead  Train the Trainer: Low-English Literacy Products |  |
| **9. Meeting adjournment:** 2:35pm –Rose Boersma |  |