**ALBERTA CAPC/CPNP COALITION**

CAPC CPNP Coalition Board

Zoom Meeting Agenda

Date: Tuesday September 6, 2022

Time: **12:00 pm –1:30 pm**

|  |
| --- |
| **Agenda Item(s)** |
| 1. **Welcome** |
| 2. **Meeting Called to Order:** |
| **3.** **Additions/Deletions to Agenda:**  **Approve Agenda:** |
| 4. **Approve Minutes from June 7, 2022** |
| 5. **Business Arising from Past Notes**   1. Board Officers & Committee Membership (ie. Vice chair, communication committee, survey ad-hoc committee) 2. Communication Plan 3. Impact Statement 4. Collection of Info - Banker’s access for PHAC reporting -Brandy |
| **6.** **New Business**   1. Review & Ratify Terms of Reference 2. Conference update - Janelle 3. Survey(s) |
| **7.** **Reports – New Updates**  **a.** PHAC – Al & Aparna  **b.** Co-Chairs – Rose & Brandy  1. Admin calendar  **c.** Activities & Budget– Pamela/Angie & Crystal  **d.** Coalition Coordinator – Erin |
| 8.  **Next Meeting Dates**  Board Meetings, (1st Tuesday monthly 12:00pm-1:15pm) Zoom Meeting – October 4, 2022  CAPC/CPNP Coalition Provincial Networking Meetings (4th Wed, bi-monthly, from 1-2:30pm)  Zoom Meeting – Wednesday, September 28, 2022, Guest Speaker from 2-2:30  Guest Speaker: “Gender Inclusion: Use of Pronouns Identifiers” with Ashley Langman (AHS) |
| 9. **Meeting Adjournment:** |